

[Tenant's Name]  
[Apartment Unit Number]  
[Contact Number]  
[Email Address]

[Date]

[Landlord's Name]  
[Apartment Address]

Subject: Complaint Letter About [Issue or Reason]

Dear Mr./Ms./Mrs. \_\_\_\_\_,

I am writing this complaint letter to raise your awareness about my neighbor's behavior, who is currently residing at [Apartment Unit Number], above my apartment.

For the past \_\_\_ weeks, my neighbor has been [Provide complaint], which has made it very uncomfortable for me to rest in my own home.

As you know, I highly value my time at home to get some rest from a whole day's work. Unfortunately, it has been almost impossible for me to rest because of the insensitive action of my neighbor.

I do hope that you can look into this situation immediately and resolve this matter on my behalf.

Thank you.

[Name and Signature]